

## SAFETY POLICY FOR SUBCONTRACTORS

Employers on a construction project are responsible for the health and safety of their workers as regulated by all applicable acts and regulations. As a subcontractor to BCD, Inc., you are obligated to comply with all laws, regulations and codes concerning safety as shall be applicable to the work and to the safety standards established during the progress of the work by the contractor and to conduct all your operations within the following safety policy.

### ***General Safety Rules:***

1. The subcontractor shall have a complete and functional occupational safety and health program, which includes Hazard Communication. A copy of that program will be provided to BCD, Inc. The subcontractor shall actively promote safe working performance on the part of their employees. Site foremen shall participate in such activities as safety meetings, and safety inspection programs. It is expected that each contractor will also conduct their own safety programs best suited to their particular needs.
2. All subcontractors shall hold "toolbox talk" safety meetings with their workers at least weekly.
3. An effective system of educating new and transferred employees to the project is expected of each subcontractor. Subcontractors shall inform their employees of all safety rules and safety procedures before the employee begins on site.
4. Subcontractors shall inform their employees of the location and use of emergency equipment.
5. Subcontractors shall inform their employees of existing project procedures for first aid and ambulance calls.
6. Subcontractors should use their own regular system of inspection to detect and correct hazardous conditions, safety rule violations and unsafe working practices in their own areas.

7. Good housekeeping and orderliness is a basic requirement for all jobs and must be maintained at all times. Special attention must be given to maintaining clear walkways, removal of trash, removal of slipping and tripping hazards, and proper storage of materials.
8. The subcontractor shall ensure that all employees use the required personal protective equipment as required by local laws, regulations, codes, and the contractor. All BCD, Inc. jobsites require 100% hard hat usage.
9. BCD, Inc. corrective action processes to address inadequate safety performance actions demonstrated by the subcontractor will be the following steps.
  - a. Immediate communication with Subcontractor's Site Foreman to address the violation and retrain the employee.
  - b. Provide written documentation to BCD, Inc. of corrective action steps.
  - c. Follow-up inspection by our 3<sup>rd</sup> party administrator and superintendent to assure safe practices are being administered.

Safety policies and procedures will be enforced and followed at all times. The severity of a safety violation may be grounds for more severe action.

\_\_\_\_\_  
Signature of Subcontractor – Site Foreman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name of Job Site