

General

MEP Properties

Mechanical Bid Package Request for Proposal

CMTA Contact:	Erin Slone
Email:	eslone@cmta.com
Cell Phone:	502-665-1504

Please fill out and return the bid submission materials to Erin Slone by **9/30/2020 by 12:00PM**.

Scope Documents

Scope documents included in the bid package:

1. General Trades Scope of Work, Requirements and Bid Form (this document)
2. Drawings/Specs

Bid Submission Materials

All bidders are to provide the following as part of their response to this Request for Proposals:

1. A fully completed and signed bid form (included at the end of this document),
2. Exclusions/Clarifications Letter - A list of any contractor exclusions/clarifications shall be provided in letter form and provide with other requested bid documents. As part of this letter, contractor to summarize any value-added approaches utilized to meet the intent of this Request for Proposals.

General Scope of Work Description

The overall project consists of architectural, mechanical, electrical, lighting, and controls for the outfitting of the first floor *CMTA office annex* – 9522 Delphinium St.

The General Trades Contractor portion of the project shall consist of demolition, new walls and ceilings, architectural finishes, installation of owner furnished items. All work will be completed in conjunction with the other project work. The goal of the General Trades Contractor's work is to provide functional, quality work at an economical price. Please refer to the scope descriptions, specifications, and drawings for the full General Trades project scope.

All MEP work will be managed by CMTA and all architectural work will be managed by the successful general trades contractor with CMTA oversight. Coordination with these trades will be essential to a successful project. Please see the project schedule section for details on the required completion dates. Additionally, all contracts awarded to contractors will be initiated with *MEP Properties*, not CMTA.

General Trades Scope of Work Overview (SOW)

The Office Annex

Division 02 - Demolition – General Trades contractor to remove existing flooring, doors, door frames, side-lite, drywall walls, acoustical ceilings, etc. as shown on drawing I2-1.0. Contractor to salvage items as noted on drawing.

General Trades contractor to remove drywall and access panel in Stairwell B as noted on the drawings and as required for installation of new access ladder assembly.

General Trades contractor responsible for all cutting and patching required to complete scope of work.

General Trades contractor will patch floor after conduit and piping has been installed. Electrical contractor responsible for saw cutting floor for new electrical and low voltage conduit.

Plumbing contractor responsible for saw cutting floor for new underslab plumbing.

Division 04 - Masonry – General Trades contractor to furnish and install interior brick as shown on Specialty Wall Type 1 on dwg I2-0.2. General Trades contractor is responsible for all clean-up from masonry work.

Division 05 - Metals – General Trades contractor to furnish and install new structural steel for new conference room as shown in detail 2/I2-1.1. Steel members may be visible so care should be taken by manufacturer on marking of steel.

General Trades contractor to furnish and install new structural steel for new access ladder assemble as shown dwg I2-3.1.

General Trades contractor to furnish and install steel support brackets for all shelving and countertops.

Division 06 - Casework – General Trades contractor to furnish and install interior architectural casework per the specifications and drawings. Casework includes all plastic laminate, solid surface, and custom wood fabrications.

General Trades contractor to furnish and install two (2) tables with IKEA tops with custom pipe leg supports as shown on details 5 & 6/I2-2.1. The leg size to match existing tables in CMTA offices.

General Trades contractor to furnish and install two (2) custom conference room tables, see attached drawings for table base and top information.

General Trades contractor to provide all necessary blocking for casework and bracket installation.

Division 07 - Caulking – General Trades contractor to furnish and install all caulking as required by the specifications and drawings. Caulking at plumbing fixtures to be by plumbing contractor.

Division 08 – Glazed Curtainwall and Doors – General Trades contractor to furnish and install door frames, doors, glazing, and hardware as required by the specifications and drawings. All door frames are to be welded and prepped for hardware by the fabricator per the specifications. All doors are to be prepped for hardware by the fabricator.

General Trades contractor to furnish and install aluminum storefront including aluminum doors and glazing, as required by the specifications and drawings. Aluminum doors to be provided with hardware installed.

Division 09 - Metal Studs and Drywall – General Trades contractor to furnish and install all metal studs, drywall, insulation, and accessories per the specifications and drawings. All exposed walls to be a level 4 finish.

General Trades contractor to provide all wall layout and control lines for coordination with other contractors. Include providing control lines at the beginning of the project and one (1) other time at the direction of CMTA.

Division 09 - Ceilings – General Trades contractor to furnish and install all acoustic panel ceiling tiles and accessories as required by specifications and drawings.

General Trades contractor to furnish and install specialty wood ceilings and walls including all Unistrut framing per specifications and drawings.

Division 09 - Finishes – General Trades contractor to furnish and install all flooring (ceramic tile, grout, tile carpeting, resilient base) including floor leveling as required per specifications and drawings.

General Trades contractor to furnish and install all paint per specifications and drawings. General Trades contractor to prep all existing structural steel for paint.

Division 10 - Specialties – General Trades contractor to furnish and install fire extinguishers per drawings and specs. General Trades contractor to furnish and install new access ladder in Stair B per drawings.

General Trades contractor to furnish and install ThermoVeil Vertical Privacy Weave 0900 Series (0-1% open) in color 0911 Porcelain. Existing mechoshade blinds provided by Spindletop Draperies, Wayne Young, [\(502\) 583-5556](tel:5025835556).

Owner Furnished – General Trades contractor to install adjustable bases provided by ID+A and install tops provided by Owner.

General Trades contractor to install all Owner Furnished appliances. Any required Electrical or Plumbing hook-ups to be made by the specific trade.

Other Trades:

The general trades contractor is to coordinate with the other trades in order to ensure that all deliverables are met in a timely manner and per the schedule provided in this document.

1. Mechanical
2. Plumbing
3. Electrical
4. Temperature Controls (TCC)
5. Fire Protection

Contractor General Requirements:

Permit:

The general trades contractor is required to provide all necessary permits and coordinate all inspections regarding contractor's scope of work.

Installation:

Provide all installation, supervision, labor and material as required to install per bid document requirements.

Warranty:

Provide 1-year parts and material and labor warranty from the signed date of substantial completion.

Labor:

The general trades contractor shall provide sufficient and qualified labor to complete all components of the RFP scope on schedule.

Demolition & Site Clean-Up:

General Trades contractor is responsible for lawful disposal of all materials. Contractor is responsible for keeping accurate documentation of lawful disposal and documentation shall be provided to CMTA upon request. Contractor is responsible for daily clean-up of the site. If clean-up is not found to be acceptable by CMTA, contractor shall provide one worker designated to clean-up until area is sufficiently cleaned.

Project Schedule:

The project schedule will be established upon awarding of contracts.

Project Safety:

Project safety is of utmost importance and any workplace safety violations will not be tolerated. Attached is a copy CMTA's Health & Safety Program and Procedures. Each contractor will be required to return a signed copy along with the final contract documents.

CMTA's full safety manual can be made available at the request of the contractor.

Proposal Instructions:

There will be no mandatory pre-proposal conference but site visits are encouraged and can be coordinated through CMTA's Project Manager, Erin Slone.

Contractors shall carefully review all components of the bid package and shall submit all required forms to CMTA Energy c/o Erin Slone by September 30, 2020.